

### **General Information**

We appreciate you choosing *Chasing ATLAS* for your vacation experience. Your reservation form & deposit confirm your place on this trip. In the months ahead we'll also be emailing you additional, helpful information such as: travel insurance, travel suggestions, final payment due date, etc.

### **Reservations & Deposits**

Email us with any questions: [info@chasingatlas.com](mailto:info@chasingatlas.com)

Price is based on per person double occupancy unless specified otherwise. Singles will be paired with a roommate. Single rooms are optional and available for a Single Room Supplement; Price varies per trip.

*Chasing ATLAS* accepts: Cash, Checks, Venmo, Wire Transfer, AMEX, Visa & MC

Your deposit amount and final due date are indicated in your trip overview.

*NOTE: If your final payment is not received by the due date, Chasing ATLAS reserves the right to cancel your reservation.*

### **Cancellations & Refunds**

Only emailed cancellations are accepted. *Chasing ATLAS* will reconfirm the receipt of the email.

- Deposits are 90% refundable for 24 hours after payment. Deposits are non-refundable after 24 hours of payment.
- Any extras as well as the final payments are non-refundable.

No exceptions are made to our cancellation policy before or during the trip, including weather, fear, illness, injury and personal life changes or emergencies. We strongly suggest purchasing travel insurance in case of unexpected events. There is no partial refund for arriving late or departing early from a tour, nor for any meals, or services not used while on tour.

### **Travel Insurance**

*Chasing ATLAS LLC* strongly encourages you to purchase travel insurance to prevent any financial losses in case of illness, accident or unexpected travel interruptions. There are a lot of travel insurance companies to choose from. Be sure to contact the travel insurance company to reconfirm what is covered.

### **Arrivals & Departures**

Tours begin and finish at the designated place and time listed in your final trip details. Guests are responsible for any transfers if arriving or departing outside of the designated start/finish date and time.

**Trip Policy**

Chasing **ATLAS** LLC reserves the right to cancel a group trip with 6 or less people if 90 days or more before the trip date. While this is extremely rare, in the event of cancellation, a full refund will be sent to the client and constitutes full settlement. Chasing **ATLAS** does not recommend the purchase of non-refundable airline tickets or non-refundable mileage credits and is not responsible for expenses incurred such as pre-paid hotel reservations or non-refundable airline tickets or non-refundable mileage credits.

Chasing **ATLAS** is not responsible for the actions of our contracted service providers. Chasing **ATLAS** is not responsible for cancellations, amendments, or additional fees incurred by clients due to acts of nature, civil unrest, *force majeure*, strikes, work stoppage, or inclement weather.

**Personal and Rental Bikes**

Chasing **ATLAS** will provide a rental bike for your trip. One bike is included in your trip price. If you damage the bike while using it on the trip, you are financially responsible for all damages or bike replacement. If rental bike is taken out by the guest on their own and stolen or damaged, the guest is fully responsible for the replacement whether it is locked or unlocked. If you choose to bring your own bike, Chasing **ATLAS** is not responsible for reimbursement, damage or theft. Chasing **ATLAS** LLC requires all guests to be responsible during the trip and wear a bicycle helmet while riding.

**Guest Responsibility**

Please select a tour compatible with your fitness & ability. We reserve the right to decline or withhold services to any person who, for physical or other reasons, may endanger the well-being or enjoyment of the group. We ask that guests request any changes during the trip not later than 24hrs prior to the scheduled activity or reservation. Changes made less than 24hr notice can incur a charge of up to \$100 per change.

**Our Responsibility**

We are continuously fine-tuning our trips and may adjust an itinerary, restaurant or hotel to improve your experience. If during your trip you feel an improvement is needed, please, contact us immediately. We focus on delivering exceptional service and keep changes to a minimum. It is our pleasure for our staff to provide support for you during your travels, and we ask you to respect normal business hours unless urgent.

I have read, understand and agree with the terms and conditions

\_\_\_\_\_ (Name)      \_\_\_\_\_ (Signature)      \_\_\_\_\_ (Date)

\_\_\_\_\_ (Name)      \_\_\_\_\_ (Signature)      \_\_\_\_\_ (Date)